

Valparaíso University

IRB Project Closure Form

Instructions: this form is to be completed whenever an IRB approved research project involving human subjects has been completed or cancelled.

1. Contact and Project Information

Date

Project Title

Principal Investigator (PI)

E-mail

Phone

Department or College

If PI is a Student:

Sponsoring Faculty Member

E-mail

Phone

Department or College

Project Site(s)

Number of Human Subjects Enrolled

2) Reason(s) for Ending Research Involving Human Subjects

Please select the choice(s) below relevant to your project.

A. Human subject involvement is complete (no follow-up planned with subjects and data no longer contains identifiers that can link them to individuals).

B. The project is no longer funded.

C. The PI is no longer at Valparaíso University, or will be leaving in the near future.

D. Project is being cancelled for another reason.

If D., please explain:

3. Informed Consent

The PI is required to keep the signed informed consent documents for three (3) years after the conclusion of the research project.

Please provide the location where the signed informed consent documents will be stored:

4. Signatures

Signature of Principal Investigator

Date

Signature of Sponsoring Faculty Member
(If PI is a Student)

Date