

BOOK CENTER USE OF FACULTY E-MAIL:

Council of Deans
Minutes of the Meeting of February 4, 1998

- C. Regarding a request by Book Center Manager Chris Adams, for mass mailing to remind faculty of deadlines, the following was decided: The Book Center can use the existing faculty distribution list in the Provost's Office until such time as Data Tel makes an accurate list available to EIS. Becky Holien's time cannot be overloaded with such requests or the faculty blitzed with too much e-mail but this request is reasonable. Also, it will not be sufficient to inform faculty since support staff play a key role in reminding faculty. The Book Center will be advised to e-mail support staff on its own.